



July 22, 2003

To: All Permit Holders

From: Steve Burger, Chief Building Official

Re: Inspection Requests

As construction increases within the City of Goodyear, so does the amount of inspection requests. With the increased amount of requests, there is an ever-growing amount of errors made when requesting these inspections. Since all of our permits are now on computer, we need to accurately enter the requests in order to ensure that you receive the proper inspection.

To assist you in requesting your inspections, we have a list of inspection types and their corresponding numeric computer codes. When you call in, (623-932-3494) all you will need to submit is your, 1. **Inspection Type(s)** by number from the list below and 2. **Permit Number. Please** make double sure that you give us the correct permit number. *If you give us the wrong permit number the computer will pull up the wrong address and we will be unable to conduct your inspection on the requested day.* If you need to cancel an inspection, please call our office **before** the Inspector arrives, otherwise a \$75 reinspection fee may be charged. All inspections must be scheduled by 3 PM on the business day preceding the scheduled inspection request. Inspectors cannot reschedule or revise inspections in the field. If a reinspection fee is assessed, no reinspection can be scheduled until the reinspection fee is paid. In addition, no reinspection will be conducted until at least two business days after the reinspection fee was first assessed. (Example: Reinspection fee assessed on Monday, no reinspection conducted until at least Wednesday.) Also, please bring in your **Correction Notice** with the Permit Number written on it. Without the Permit Number there will be an **additional \$75** charge to research the permit.

Also, due to the increased workload, we cannot accept A.M. or P.M. inspection requests.

Following is the list of inspections, their related computer code numbers and a brief explanation where necessary. If you are unsure of which category you should use, choose the one that most closely resembles your request or call us for assistance.

<u>CODE</u>	<u>INSPECTION TYPE</u>	<u>EXPLANATION</u>
00	Footing/Grounding Electrode	Footing and Ufer or ground rod
01	Footing (exterior)	
02	Stem	
03	Footing (interior)	(Preslab)
04	Footing (misc.)	(Light poles, signs, etc.)
05	Grounding Electrode	
06	Basement Wall/Waterproof	Prior to backfilling basement wall
07	Wall Insulation	

08	Ceiling Insulation	
09	Wall & Ceiling Insulation	
10	Plumbing (soil)	(Soil piping)
11	Water (underground)	(Supply piping)
12	Sewer	(Line from sewer tap to house)
13	Water Service	(Waterline from water meter to house)
14	Complete Plmbg. Undrgrnd	Includes #10, 11, 12 and 13
15	Electric (underground)	
16	Mechanical (underground)	Ductwork
17	Above Ceiling	Items #22, 23, 24, and/or 25 located above suspended ceilings
18	Plumbing Insulation	Plumbing Insulation
19	Roof Nail/Strap & Shear	Combination of items #20 and 21
20	Roof Nailing	
21	Strap / Shear	
22	Rough Plumbing	Includes gas lines, BBQ lines, etc.
23	Rough Electric	
24	Rough Mechanical	
25	Rough Frame	
26	Complete Rough (All 4 )	Includes #22, 23, 24 and 25
27	Lath	
28	Drywall	
29	Re-roof	
30	Final (Building)	All buildings (house, business, garage) carport, shed, remodel, addition, etc.)
31	Final (Electrical)	
32	Final (Mechanical)	
33	Final (Plumbing / Gas Test)	
34	Complete Final & Meter Clearances	Includes #30, 31, 32, 33 and 41 and/or 42
35	Hot Water Re-circulating Pump	Includes Pump installation and Electrical outlet.
40	Meter Clearance (Const.)	Temporary construction power
41	Meter Clearance-Electrical	Meter clearance only
42	Meter Clearance-Gas	Meter clearance only
50	Pool / Spa: Pre-gunite	
51	Pool / Spa: Pre-plaster	
52	Pool / Spa: Heater	Gas line or electric line to heater
60	Vacuum Breaker	Irrigation system, pools, etc.
70	Masonry Grout	
71	Bond Beam	
72	Retaining Wall and Footing	Includes fences over 6 feet high
73	Fireplace	Includes masonry or pre-fab types
80	Sign	Includes footing and electrical
90	Miscellaneous-Final	Other than buildings
91	Miscellaneous-Electrical	Adding a couple of lights, outlets, electrical service upgrade, etc.
92	Miscellaneous-Mechanical	Furnaces, evaporative coolers, A/C units, etc.
93	Miscellaneous-Plumbing	Water softeners, water heaters, etc.
94	Demolition	

If you have any suggestions for improving these categories, please let us know.  
**(623) 932-3004**